



Team Leader

Youth Portfolio

Full time (Maternity Leave Coverage), 40 hours/week

“Aspen partners with you to unlock potential and transform lives.”

Our vision is that together, we will lead the way as agents for action and sustainable change.

POSITION PURPOSE

The Team Leader will contribute to the development of the Youth Portfolio and will specifically lead Group Care Staff.

LEADERSHIP COMPETENCIES

- Strategic and analytical thinking
- Emotional Intelligence (self-awareness & relationship management)
- Initiative to invest in learning (self & others)
- Systems thinking
- Reasonable risk tolerance (understanding & working within)
- Communication and active listening
- Drive, initiative, and motivation (ability to execute)
- Comfort with ambiguity and adaptability
- Conflict management and decision making
- Mobilizing teams and stakeholders

RESPONSIBILITIES & ACCOUNTABILITIES

The responsibilities and accountabilities outlined in this job posting may change as the position evolves along with the growth of the agency. The key responsibilities and accountabilities include, but are not limited to:

- Ensure day to day operations and service delivery implementation align with contract requirements, portfolio scope of practice and organizational purpose, vision, and values
- Ensure staff meet program requirements as identified by Aspen, funders and/or accrediting/regulatory bodies
- Develop, and deliver client-centered initiatives, programs, and activities supporting community and client needs
- Lead program evaluation and reporting to demonstrate service delivery impacts
- Explore ways to improve program level processes and implement new initiatives as required
- Establish and maintain community partnerships
- Budget/resource development and monitoring
- Monitor team engagement, motivation, participation and performance
- Support teams in embracing change while being responsive and adaptive to client and community needs
- Promote a culture of engagement, high performance, accountability, and continuous improvement through leadership and modeling Aspen values and behaviours
- Attract, develop, and retain talent to meet service delivery needs
- Contribute strategic thinking, input and content for community engagement, communications and fund development initiatives



QUALIFICATIONS & REQUISITES

This role requires our ideal candidate to possess at the minimum the following:

- Post-secondary degree in Human Services, equivalencies will be considered
- 3-5 years' experience working with youth and families
- Strong analytical skills
- Ability to analyze and organize large amounts of information
- Strong communication skills
- Responds to complex cases in which the presenting problems require a high level of insight and judgement, operating from a trauma informed lens with enhanced knowledge of trauma, grief and loss, and its effects on normal child brain development to facilitate agreed upon outcomes

Prerequisites:

- Current Police Check, Intervention Record Check, Driver's Abstract (at time of hire)
- Suicide Intervention and First Aid

Pre-employment requirement: Successful applicants must provide proof of qualifications.

Closing Date: This position will remain open until a suitable candidate is found.

Salary: \$68,000 per annum

To Apply: Interested and qualified applicants are asked to email a resume and letter of interest to careers@aspenfamily.org

At Aspen, we take our value of diversity very seriously and foster an inclusive work environment. We consistently seek to recruit, develop and talent that is reflective of the diverse demographics of persons served.

We thank those applicants who are interested in this position; however, only those candidates selected for an interview will be contacted.

For more information on Aspen Family Services and Community Network please visit our company website: www.aspenfamily.org

This job advertisement is intended as a summary of the primary responsibilities and qualifications for this position. The job description is not intended as inclusive of all duties an individual in this position might be asked to perform or of all qualifications that may be required either now or in the future.